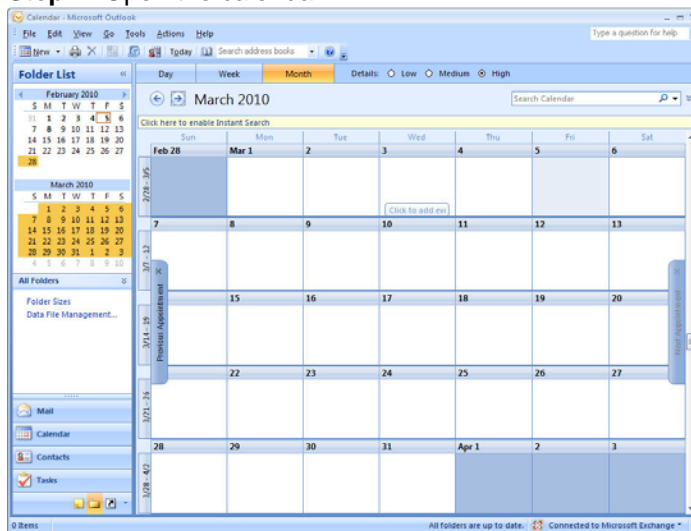


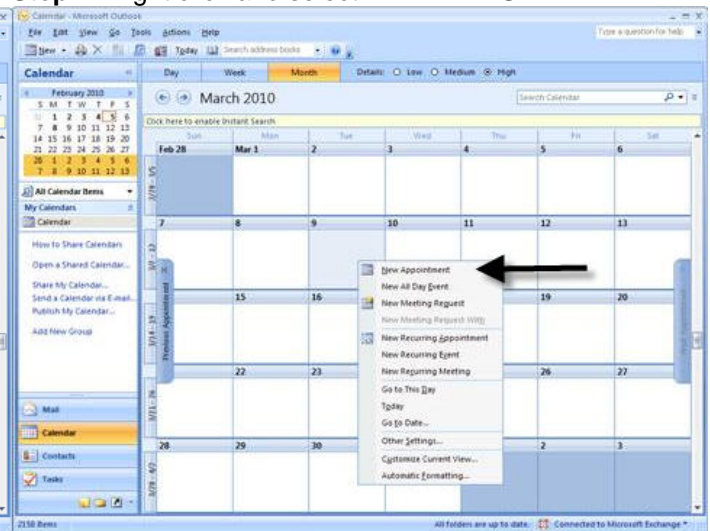


NCDTech: FAQ Scheduling a meeting - Outlook 2007

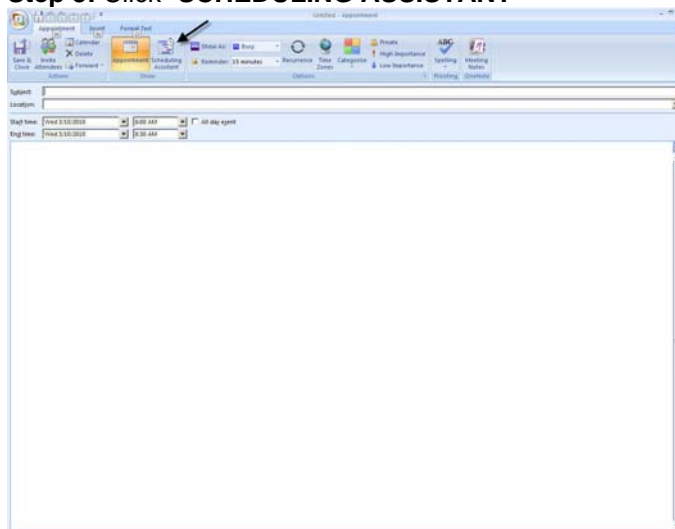
Step 1: Open the calendar



Step 2: Right click and select "NEW APPOINTMENT"



Step 3: Click "SCHEDULING ASSISTANT"



Step 4: Type the name of the resource

