

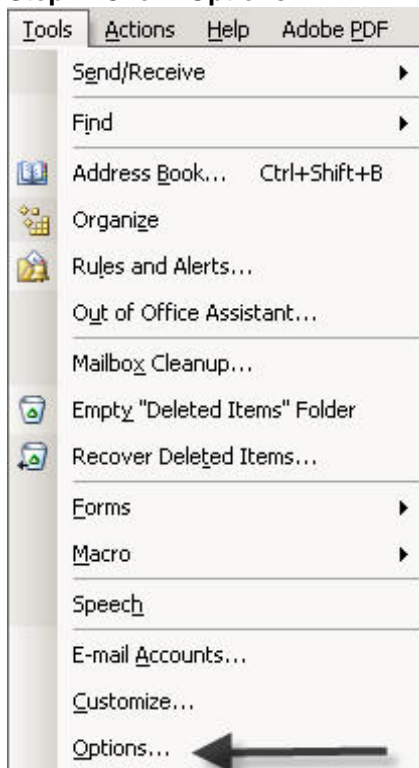


## NCDTech: Setup Reading Pane - Outlook 2003

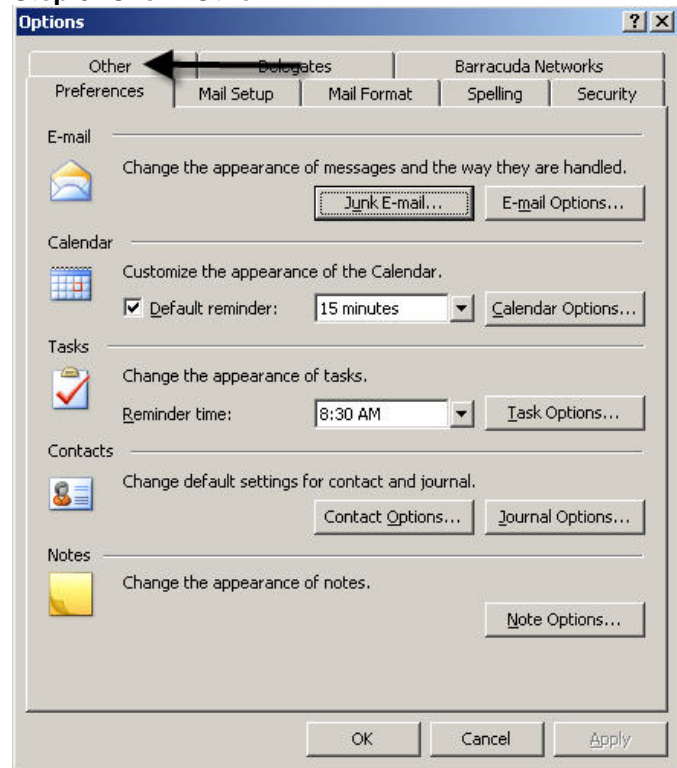
### Step 1: Click "Tools"



### Step 2: Click "Options"

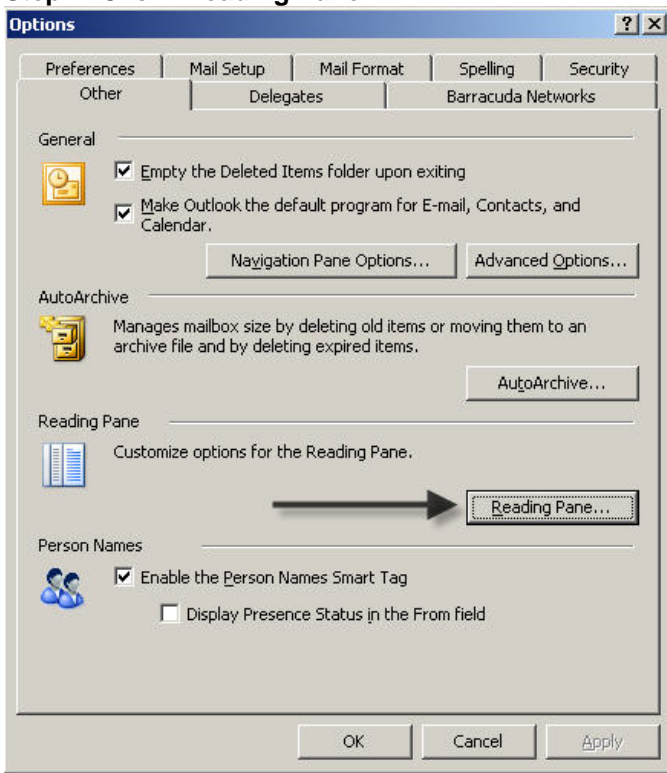


### Step 3: Click "Other"





## Step 4: Click "Reading Pane"



## Step 5: Uncheck all three boxes.

