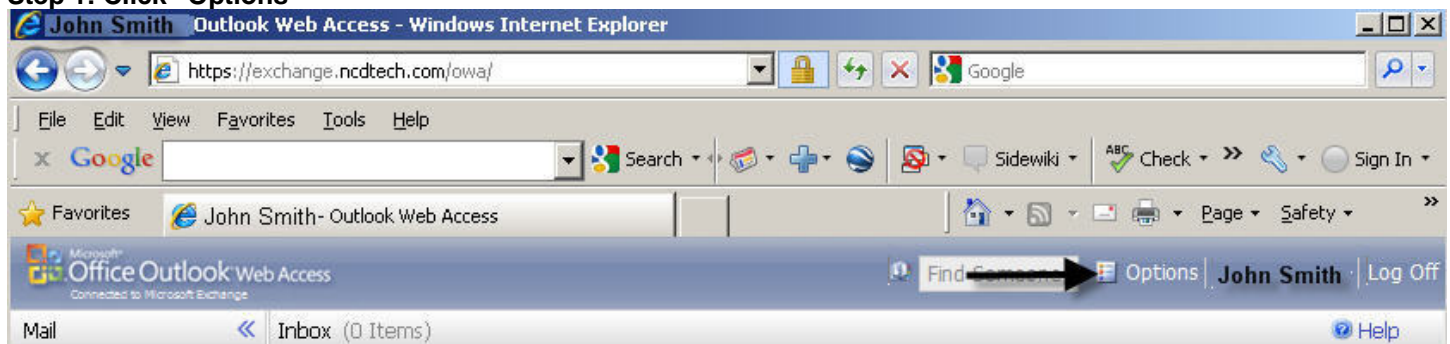


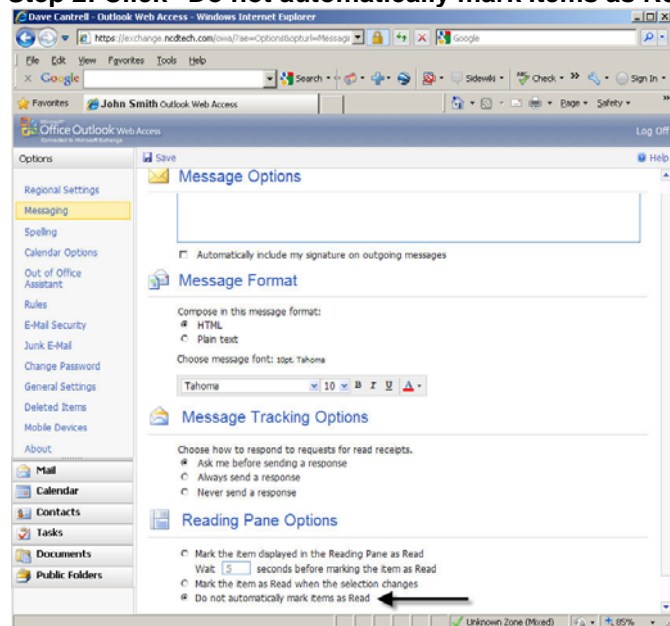


NCDTech: Setup Reading Pane - Outlook Web Access

Step 1: Click "Options"



Step 2: Click "Do not automatically mark items as Read"



Step 3: Click "Save"

